



BAYVIEW

STRATA & RENTAL SERVICES

Maintenance & Repair Request Form – Strata Corporations

Date: _____ Date Received: _____

Strata Corporation Name: _____

Strata Lot #: _____ Unit #: _____

Contact Information

Name: _____

Phone#: (Home) _____ (Cell) _____

Email: _____

Requested Maintenance & Repair (Include as much detail as required so work can be organized and the correct trade sent to site; pictures assist in understanding the issue)

Date: _____ Signature: _____

Request to be returned to;
Bayview Strata and Rental Services
Email – reception@bayviewmanagement.ca or Fax – 250.586.1102

Response to Requesting Party

Strata Corporation Use

Date Issued to Strata Council: _____

Direction to Be Taken: _____

WO# _____